

# Waddington Parish Council

Clerk: Chris Towers

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

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## Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on **Monday 10 MARCH 2025** at **7:30pm** in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

## Agenda

1. **Welcome and introduction**
2. **Attendance and apologies for absence**
3. **Declarations of interest**
4. **Public participation (max 5 minutes per person)**
5. **Minutes of previous meeting**
6. **Any matters not arising from the minutes and not covered on this Agenda (resolutions closed and not required to be on this Agenda)**
7. **Councillor vacancy**
  - 7.1 To consider received candidate applications
  - 7.2 To co-opt new Councillor if application agreed
8. **Planning matters and road closures**
  - 8.1 Planning application no: 3/2025/0057  
Grid Ref: 372931 443805  
Proposal: Listed Building Consent for installation of underfloor heating at ground floor.  
Location: Waddington Hall Clitheroe Road Waddington BB7 3HP
  - 8.2 Planning enforcement enquiry
9. **Haweswater Aqueduct Resilience Programme (HARP)**
  - 9.1 To receive general updates
10. **Committees and working parties**

For each group, to receive general updates in addition to any other matters specifically stated below:

  - 10.1 Staff Working Party (Cllr Rattigan)
  - 10.2 Finance Committee (Cllr Rattigan)

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## 10.3 Recreational Field, Pavilion & Playground Working Party (Cllrs Cox & Harrison)

10.3.1 To receive update re installation of replacement part for 'rock away'

10.3.2 To receive update re adult seating in play area

10.3.3 To receive update re repairs to electric shower

## 10.4 Fun Day Working Party (Cllrs Cox & Harrison)

## 10.5 Scarecrow Festival Working Party (Cllr Dixon)

10.5.1 To recruit new member to working party

## 10.6 Asset Register Working Party (Cllrs Whitwell & Edmondson)

## 10.7 Community Orchard Working Party (Cllrs Whitwell & Edmondson)

10.7.1 To agree revised dates for volunteer tree planting day

## 10.8 Allotment Committee (Cllrs Rattigan, Edmondson & Dixon)

10.8.1 To receive update on Committee Meeting (10 March 2025)

10.8.2 To receive update re water supply repair and to resolve re extent of required work

10.8.3 To receive update on rental arrears

## 11. Financial report

11.1 Bank balance as at 28 February 2025: £13,176.11

11.2 To approve the schedule of payments as set out below:

Payments made between 04 February and 03 March 2025:

Payee	Description	£ Gross	Date Paid
Amazon.co.uk <sup>1</sup>	Tree & Cable ties for Orchard planting	51.25	27 Feb
RVBC	Pest Control (15 & 22 November 2024)	130.00	28 Feb
Royal British Legion	VE Day commemorative flag	23.98	27 Feb
Amazon.co.uk	Magnetic pins for notice boards	9.99	25 Feb
Farm Forestry Company Ltd <sup>1</sup>	Wire meshing for Orchard	391.20	03 Mar
C Towers	Clerk costs (February)	941.75	03 Mar
Easy Websites	(DD) Website administration	36.96	03 Mar
Water Plus	(DD) Pavilion INV08374750	6.79	03 Mar
Water Plus	(DD) Allotments INV08362771	15.61	03 Mar

Proposed & scheduled payments to be made prior to next Council meeting (14 Apr'25):

Payee	Description	£ Gross
Water Plus	(DD) Pavilion (estimated)	6.79
Water Plus	(DD) Allotments (estimated)	15.61
Clear Councils Insurance <sup>2</sup>	Insurance Renewal for 2025/26	(Est) 1750.00

<sup>1</sup> Items expected to be fully or partially recovered via agreed grant funding

<sup>2</sup> Estimated based on premium £1475 paid for 2024/25

11.3 To discuss insurance renewal options and to resolve further action required

11.4 To resolve purchase of tree stakes and posts for Orchard planting

11.5 To resolve purchase of replacement ink pads for office printer

11.6 To receive update on revisions to bank mandate

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11.7 To discuss the status of current Financial Regulations and to resolve any further revisions required

11.8 To receive update re Christmas Tree metered supply

## 12. Internal Audit

12.1 To receive proposals for engaging new auditor and to resolve their appointment if proposal agreed

12.2 To discuss outstanding audit actions and to resolve appropriate future action

## 13. Flooding in village

13.1 To receive update re location and status of temporary floodgate

13.2 To receive other relevant updates

## 14. Lengthsman

14.1 To receive update on engagement of new Lengthsmen and to respond to queries arising from recent village inspection regarding footpath boundaries and playing fields

14.2 To discuss results of Playground survey and to resolve appropriate remedial actions

## 15. Coronation Gardens, village planting & Christmas 2025

15.1 To receive update on request to Duck Race Committee for contribution to tree costs

15.2 To receive update re resident enquiry concerning commemorative bench

15.3 To receive other relevant updates

## 16. Crime in area

16.1 To receive general updates

## 17. Highways

17.1 To receive update re deployment of Slow Down stickers and roadside banner

17.2 To receive updates on concerns with parking at village primary school

17.3 To receive other relevant updates

## 18. Facebook page

18.1 To receive update on creation of new Council Facebook page

## 19. VE Day

19.1 To discuss any further action required in preparation for VE Day 2025

## 20. Partnership meetings

20.1 To discuss the *Pub in the Hub* initiative (RVBC)

20.2 To discuss entry to *Best Kept Village 2025*

20.3 To discuss the *Great British Spring Clean* initiative

20.4 To discuss the *Active Village* initiative

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## 21. Defibrillators

21.1 To receive general updates

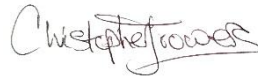
## 22. Annual Planner & Availability Tracker

22.1 To review and update Availability Tracker

## 23. Matters brought forward by Cllrs and Clerk as information only

## 24. Next meeting

C Towers (Clerk & RFO)



All our Agendas and Minutes together with further information about your Parish Council and its activities can be found on our website as provided at the foot of this page